

System Editors

There are three different editors used extensively throughout the Active CM. The type of editor you use depends on the type of information you are editing. For more information, see the *Content Publishing Guide*.

Content Editor (Quick Edit mode)

The Content Editor allows you to create and edit page content. The editor consists of a work area and a standard set of toolbar buttons. The Content Editor can be used in Quick Edit mode, or as part of the Page Editor that allows you to work in Full Edit mode.

Page Editor (Full Edit mode)

The Page Editor is the full-featured page-editing tool that allows you to not only edit the content of a page or pagelet in the Content Editor window, but also allows you to perform additional page management tasks.

Read Only Editor

The Read Only Editor is used throughout the ACM system when the status of a page is such that it should not be presented in an editable view. When a page is Pending Review and Pending Publication, buttons will be available to perform the actions to move the page through workflow.

Question Editor

The Question Editor is used for creating questions and data collection fields that are used on Application Forms and Surveys. The Question Editor is also used for creating Meta Data and User Profile questions.

Image Editor

The image editor can be used to perform simple editing of digital asset images. Resizing, cropping and flipping/rotating are available in the editor and images can be saved with changes or saved as a new asset, preserving the format of the original.